



# PTO MEETING MINUTES

**Date:** 12/6/2016, 10:00am

**Place:** TES Administration Conference Room

**Attendees:** Erin Armstrong, Ms. Batista, Tony Casaerez, Mrs. Gantt, Misty Hart, Aimee Loftus, Lisa Lutz, Toni Maxton, Sharon Michael, Mrs. Sajecki

## **Mrs. Gantt – Administration**

- ◆ Thanksgiving theater: no snacks needed
- ◆ 12/22 Winter Wonderland Movie, PTO to supply individual pretzels 650 students
- ◆ 12/21 Teacher Holiday Luncheon, classroom parties
- ◆ 12/9 @ 8:30am SAC meeting that is open to all. The district is going to be discussing school funding.
- ◆ 12/12: Playing Around Theater for K-2; PTO agreed to pay \$375
- ◆ Looking at a science presentation for February (grades 3-5)

## **Ms. Batista – Guidance**

- ◆ Holiday Footprints being replaces in February with Kindness Week

## **Mrs. Sajecki – Office**

- ◆ Office Runners only needed in morning;

## **Toni Maxton – President**

- ◆ Boutique to be delivered week on 12/5 and stroed in PTO room, Set-up 12/9 after SAC meeting.
- ◆ Need Boutique starting cash, need decorations. Lisa to get volunteers 5-6 per shift
- ◆ Need 2 laptops for use during boutique; there is an app volunteers can download to help students shop
- ◆ Staff gift collection – will post on Facebook; giftcards will be distributed to café, maint, office, etc depending on how much \$ is collected.
- ◆ Holiday Under the Lights – lights need to be hung by Thursday, coaches may help
  - storytime slots being filled
  - Carmin Martin doing Santa Photos
  - Milk, cookies and cocoa ordered
- ◆ Mrs. Fuller appreciation gift approved (suggestion of gardening basket with giftcard)

## **Misty Hart – Treasurer**

- ◆ Overpaid café \$100 for Breakfast with Dad

- ◆ Balance \$28,522.69
- ◆ Admin requested 80 \$5 Dunkin Donuts Gift Cards, Misty will buy and deliver to school; allocated to Teacher Appreciation budget

**Aimee Loftus– Membership**

**Tony Casaerez – Business Partners**

**Lisa Lutz – Volunteers**

- ◆ Working on new Runner schedule for 2<sup>nd</sup> Semester

**Erin Armstrong – Communications**

**Sharon Michael- Secretary**

- ◆ Teacher Appreciation Holiday Luncheon 12/21. Nicole Lewis will host.

**Next Meeting: Tuesday, January 17<sup>th</sup>**