



PTO MEETING MINUTES

Date: 10/4/2016, 10:00am

Place: TES Administration Conference Room

Attendees: Erin Armstrong, Ms. Batista, Tony Casaerez, Mrs. Gantt, Misty Hart, Aimee Loftus, Lisa Lutz, Toni Maxton, Sharon Michael, Mrs. Middleton, Mrs. Sajecki

Mrs. Gantt – Administration

- ◆ Campus under tightened security due to specific, but not credible, threats. School employees trained extensively in safety, security, and crisis mgmt.
- ◆ Halloween parade will go as planned,
- ◆ No substantial financial requests at this time
- ◆ Suggested a PTO banner to advertise events that are sponsored by TES PTO ☺

Ms. Batista – Guidance

- ◆ Red Ribbon shirts for sale, profits used to pay for Red Ribbon activities form guidance
- ◆ No GATI again this year, will be doing Career Fair in May (cheers from everyone!)
- ◆ Coffee with Counselor, will use Keurig and PODS, we can always use more PODS

Mrs. Sajecki – Office

- ◆ Volunteers must follow to dress code
- ◆ When sending volunteer names, please have people use LEGAL names because that's how they are verified. All volunteers must present Driver's License/State ID
- ◆ Lisa will send list of Fall Festival High School volunteers to Annette; Annette will work with High School on student volunteers and their security approval. They cannot volunteer without prior approval

Toni Maxton – President

- ◆ Aerie Lane scheduled for Nov. 4th. They will set up a registration link and collect payments. PTO will receive \$5 back on each registration. No additional work for PTO
- ◆ To date we sold 11 calendar ads, 19 carline banners

Misty Hart – Treasurer

- ◆ Current balance is \$26,475
- ◆ We have \$300 credit at 72 Hr Print, should use while it's still valid
- ◆ \$504 profit from school packs

Aimee Loftus – Membership

- ◆ Bulletin Board is down but Annette has picture
- ◆ 164 Family Memberships, 53 Staff Memberships

Tony Casaerez – Business Partners

- ◆ Dine-Outs/Family Nights:
 - \$98 Chick Fil A \$100 Zim Zari
 - 10/4 Sonny's – must show flyer
 - 10/11 Bahama Bucks, High School will also advertise for us
 - 10/24 Cold Stone; scheduled every report card day
 - 11/1 Chili's ; Tony to check if it's confirmed
- ◆ Fall Festival Tables: 9 committed and paid already

Lisa Lutz – Volunteers

- ◆ Needs Fall Festival info for volunteers
- ◆ Still need committed copy person

Erin Armstrong – Communications

- ◆ Fall Festival volunteer form and Pre-Pay form (needs details on options)
- ◆ Will need details if Bahama Bucks, Cold Stone and Chili's need flyers

Sharon Michael- Secretary

- ◆ Mrs. Middleton provided sizes for 4 school shirts for our bus drivers, need to check if we have them in inventory
- ◆ Spiritwear orders are complete, will sell inventory at Fall Festival; in December will sell at Clearance
- ◆ Teacher appreciation – bagels and coffee wanted for 10/17 Planning day
- ◆ Can always use coffee PODs, prefer variety pack, Dunkin Donut or McCafe brands. Let Annette know when purchasing so she can coordinate

Special Event Updates:

- ◆ Fall Festival, Friday October 21, 5-8pm
 - 4 Food trucks will be chosen, they will sell beverages,
 - No Hay ride, food trucks will be positioned in the grass
 - Bouncers are booked (Big Splash Waterfall, Obstacle Course, small obstacle course for primary ages, 4-in-1 Sports bouncer.)
 - Office doing a booth this year, chance drawing
 - Guidance doing PLINKO
 - Toni will inventory shed and determine what need to be purchased, will delegate tasks

Next Meeting: Tuesday, November 1st